

RECORD OF PROCEEDINGS
BASALT & RURAL FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING
March 24, 2011

President Guion called the meeting to order at 5:01 p.m. Other Board members present were Robert Woods, John Young, Mark Kittle and Ed Van Walraven. Others present were Chief Scott Thompson, Deputy Chief Peetz, Deputy Chief Benton, Volunteer President McEnteer, Attorney Greg Hall and Secretary Jennifer Lemke.

Minutes: The minutes from the February 24, 2011 meeting were presented. Director Kittle corrected the first paragraph changing “other” to “others”. Director Kittle asked that in paragraph six, Dr. Papenfus “stated that he was” to replace “was” uncomfortable. Volunteer President McEnteer asked that his title be included in the first paragraph. Director Kittle also requested that the time the meetings were adjourned be recorded. Director Van Walraven moved, Director Kittle seconded, to approve the minutes with the noted changes. Motion carried 5-0.

Public in Attendance: There was no public in attendance

Chief’s Report: Chief Thompson reviewed the RFP to be used for the search for a consultant for the consolidation. Chief Thompson noted he had left it a little open for interpretation so there was room for creativity. Director Young was concerned that by this action we may not receive an “apples to apples” document for comparison. Chief Thompson felt it was important to get the creativity flowing in this particular project. Director Guion asked if there were any locally recommended companies. Chief Thompson responded that the group Emergency Consultant Services was interested and was the same company involved in the Rifle consolidation. This company is from Oregon, but comes highly recommended. Attorney Hall asked that a small change of wording be done on page 4. Attorney Hall suggested “winning” instead of top ranked. The board agreed the document was ready to be sent out.

Chief Thompson reported that the fire code adoption was still on the agenda at Pitkin County and that he had met with John Peacock, the new County Manager. Chief Thompson felt that Mr. Peacock would not hinder the adoption process and would support it.

Chief Thompson stated that the Medical Director advertisement had been sent out and that we were receiving a promising return.

Chief Thompson advised the Board that Thomasville volunteers had taken to task a small remodel of Station 43. They have stated they will pay for the remodel with their volunteer fund. This brought up many areas of concern, primarily the checking account. Jennifer stated she would be researching the account to identify if they were using the District EIN number. If that is the case, the account will be recorded in the District’s assets as had been directed by the District Auditor. Chief Thompson stated he would also

follow up and make sure all proper building certificated were current and in order.
Director Kittle volunteered to check on the current certificate of occupancy for Station 43.

Financial Report: Jennifer presented the Board with a letter from Adam Adger requesting his account be written off. Discussion. Director Young moved, Director Woods seconded, to deny Mr. Adger's letter. Motion carried 5-0.

Attorney's Report: Attorney Hall thanked the Board for their patience while he was preparing for his Nevada bar exam.

Committee's:

Community Affairs: N/A
Audit/Finance: N/A
Code Adoption: N/A
Capital/Planning: N/A
Government Affairs: N/A

New Business: Director Guion and Volunteer President McEnteer addressed the board on the additional \$25,000 that had been allocated in the volunteer benefits. VP McEnteer stated that a committee had been formed and met several times to discuss options for the use of the benefit. The decision was made to offer a recreational benefit of up to \$500 for each volunteer. The advisory board would be in charge of managing the requests and a list will be comprised of what will qualify. Jennifer noted that she would need to research the tax implications for the volunteers and the District.

Board Member Comments:

Staff Comments: N/A

Training Opportunities: N/A

Director Kittle moved, Director Woods seconded to adjourn the meeting at 6:00 p.m.
Motion carried 5-0.