

RECORD OF PROCEEDINGS

BASALT & RURAL FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING
September 22, 2011

President Bob Guion called the meeting to order at 5:00 p.m. Other Board members present were Mark Kittle, John Young, Robert Woods and Ed Van Walraven. Others present were Chief Scott Thompson, Attorney Greg Hall, EMS Director Matt Avidan and Secretary Jennifer Lemke.

Minutes: The minutes from the August 25, 2011 meeting were presented. Director Young moved, Director Woods seconded, to accept the minutes. Motion carried 5-0.

Public in Attendance: There was no public in attendance.

Chief's Report: Chief Thompson updated the Board on the purchase of the new ambulance. The District should take ownership of the ambulance early in November.

Chief Thompson presented the Board with a proposal to remodel Station 44 and create an apartment that is closed off from the rest of the station. The original plan includes closing of the common area of the station and creating a living space that is secure and private. Discussion. Chief Thompson noted that the addition of a small kitchenette and private bathroom were the largest components. The overall actual cost is estimated at approximately \$30,000. Discussion ensued on the need for a building permit. Director Kittle and Director Van Walraven expressed concerns regarding permits. Director Kittle felt it very important to have an electrical inspection which would indicate the need for a building permit. Director Van Walraven felt very strongly that the permit process be adhered to as required by code. The board assigned Attorney Hall to review the code and determine whether or not this project would require a permit.

Director Young moved, Director Guion seconded to move into executive session pursuant to C.R.S 24-6-402(4)(b) at 5:20. Motion carried 5-0.

Director Woods moved, Director Van Walraven to moved to come out of executive session at 5:28 p.m. Motion carried 5-0.

Financial Report: Jennifer presented the Board with a preliminary budget for 2012. The budget reflected the 35% decrease in revenue from the diminished assessed valuations. The budget had a less than 1% increase from 2011. Jennifer also presented the 2011 Supplemental Budget. The need for a supplemental budget arose from additional revenue of \$147,000 from wildfire income and added expenditures that were previously unbudgeted including the purchase of a new ambulance, a Lifepak 15 and the additional expense of the remodel of Station 44. Both the Lifepak 15 and the ambulance are partially funded by grant money.

Attorney's Report: Attorney Hall will research the Pitkin County building permit requirements as well as the zoning requirements as they pertain to Station 44 and will get with Chief Thompson as quickly as possible.

Committee's:

Community Affairs: N/A
Audit/Finance: N/A
Code Adoption: N/A
Capital/Planning: N/A
Government Affairs: N/A

Board Member Comments: Director Guion reported to the Board on a community service project that staff and volunteers were currently working on with a member of our community. The group was currently working on building a wheelchair ramp that was up to code for an individual whose current ramp was dangerous. The individual was also facing eviction unless the ramp was updated. The project is being funded by a donation from the volunteers and Director Guion thought it was a great project.

Staff Comments:

Training Opportunities:

Director Kittle moved, Director Woods seconded to adjourn the meeting at 6:10 p.m.
Motion carried 5-0.